

CELA Executive Committee and Board of Directors Conference Call January 29, 2010

Participants:

President	Claudia Phillips
Past President	Chris Ellis
First Vice President/President Elect	Elen Deming
Second Vice President	Michael Robinson
Treasurer	Pat Taylor
Executive Director	Janet Singer
LJ Editors	David Pitt
Regional Directors	Nancy Volkman, Region 3 Patrick Mooney, Region 1

[Note: "Action" items are in **bold**.]

1. **Maastricht Conference Updates:** The draft schedule was reviewed; all board members were encouraged to book their flights and made hotel reservations at the conference hotel (NH Hotel Maastricht) ASAP.
2. **Student Scholarships to attend CELA Conferences:** There was some discussion regarding student scholarships and establishing a fund to support this endeavor—more discussion during annual meeting. Also, discussed larger goal of having a \$1 million dollar endowment to allow CELA to provide scholarships to student and faculty alike, and support other types of projects discussed by the board, but abandoned due to lack of funds.
3. **AIS Update:** Pat reported that many schools have entered data for the past two years; 15 schools have yet to enter a single data point. **Action: Pat to send follow-up letter to all chairs to remind them the system is up and running.**
4. **CELA Elections and School Voting Process:** Discussed inconsistency with voting for CELA officers and directors from school to school. **Action: Nancy (chair), Elen and Claudia to form sub-committee to discuss developing guidelines for schools to follow and report back.**
5. **Elections Update:** Discussion around how student director to be elected to the board. Support materials needed from the nominees would be: 1-2 pg. resume, letter of interest/intended goals, recommendation letter from program chair. **Action: Chris to send out memo requesting nominations from all board members. They were to submit nominations to Chris by the February Conf. call. There would then be an electronic vote for the Student Director.**
6. **Awards Update:** Michael reported that the Jury had been selected; awaiting application packages from Janet.
7. **LJ Update:** David reported that a Dumbarton Oaks Symposium was being considered to celebrate publication of Lawrence Halprin issue (Oct. 2011?); applying for grant to support the symposium; publication of other issues moving along as expected.